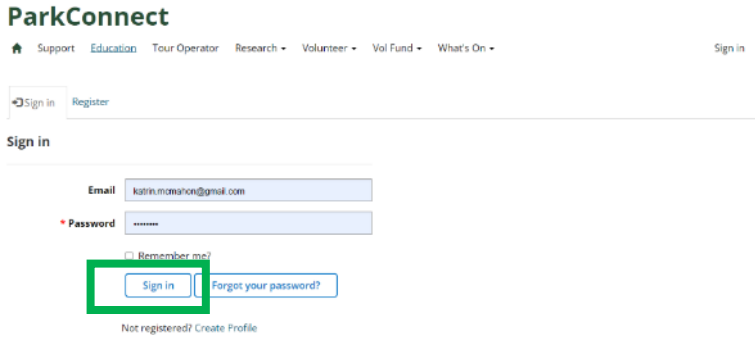


1 park Sign in to your ParkConnect account



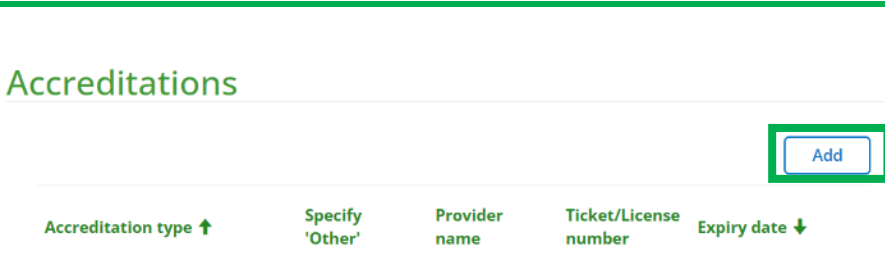
- Navigate to ParkConnect
<https://www.parkconnect.vic.gov.au>
- Select 'Sign In' from the navigation bar (top right)
- Enter your user email and password.
- Press the 'Sign in' button.

2 Navigate to accredited skills page



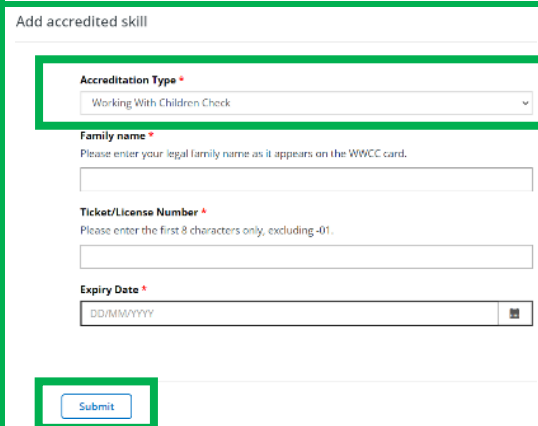
- From the user menu of the navigation bar, select 'Accreditations'.

3 Add new Working with Children Check



- To add a new accredited skill/ Working with Children Check, click the 'Add' button on the right-hand side.

4 Submit the details



- select 'Working with Children Check' from the drop-down list in 'Accreditation Type' and complete the required fields.
- Once complete, click 'Submit'.